



# COMMONWEALTH of VIRGINIA

Department of Behavioral Health and Developmental Services

Southside Virginia Training Center

And

Hiram W. Davis Medical Center

WILLIAM R. HAWKINS  
FACILITY DIRECTOR

PO BOX 4030  
PETERSBURG, VIRGINIA 23803-0030  
Telephone (804)524-7208 VOICE/TDD  
FAX (804)524-7228

March 23, 2011

Mr. Wes Smith  
Simplex Grinnell  
8555 Magellan Parkway, Suite 1000  
Richmond, VA 23227

Re: Contract #AC01980  
Maintenance of Sprinkler and Range Hood Systems

Dear Mr. Smith:

This is to inform you that Southside Virginia Training Center is interested in renewing the above referenced contract with your firm for the period of April 1, 2011 through March 31, 2012. Please reference Section 4.17 of the contract for more information.

Please indicate your willingness to continue work against this contract under the existing scope of work, terms and conditions as agreed upon in contract documents dated March 20, 2009 to include any changes and modifications.

Kindly return the original of this letter with your signature of acceptance to Becky Morris, Contract Officer, PO Box 4030, Petersburg, Virginia 23803. Please retain a copy for your records. Your comments may be documented below.

If you have any questions regarding this contract renewal, please contact Mrs. Morris at 804/524-7176.

Very truly yours,

William Hawkins  
Director

/bm

I HEREBY AGREE TO THE EXTENSION OF THE ABOVE REFERENCED CONTRACT PER THE TERMS NOTED ABOVE.

Signature

Print Name

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